

**THE PROPOSED TANGAZA UNIVERSITY COLLEGE
LIBRARY**



**REQUEST FOR
PREQUALIFICATION**

AUGUST 2021

TANGAZA UNIVERSITY COLLEGE

P.O BOX -00509, NAIROBI

INVITATION FOR PREQUALIFICATION

Tangaza University College wishes to invite for prequalification Eligible Building Contractors, Electrical Services Contractors and Mechanical Services Contractors for the construction of the University Library.

Interested firms may obtain further information and inspect the Prequalification Document at the Procurement Office, Tangaza University College, Karen Campus during normal working hours, or visit the website at www.tangaza.ac.ke

The cost of the Prequalification Document is a non-refundable fee of Kshs 5,000/= Payable in M-PESA paybill 488516 or Bankers Cheque to the Finance Office at Tangaza University College. A copy of the receipt shall be attached to the Prequalification document.

S/No	Reference	Description	Category
1	TUC/LIB/01/2021	Main Building Works3	NCA 3 and above
2	TUC/LIB/02/2021	Electrical Installations	NCA 5 and above, EPRA Certified
3	TUC/LIB/03/2021	Grid-Tie Solar Power	EPRA Certified
4	TUC/LIB/04/2021	IP,CCTV, and Access Control	NCA 5 and above
5	TUC/LIB/05/2021	Lifts Installation	NCA 5 and above
6	TUC/LIB/06/2021	Structured cabling ,Wireless Network, IP PBX	NCA 5 and above
7	TUC/LIB/07/2021	Plumbing ,Drainage and Fire fighting	NCA 5 and above
8	TUC/LIB/08/2021	Mechanical Ventilation and Air Conditioning	NCA 5 and above

Completed prequalification Documents must be submitted in plain sealed envelopes clearly marked the tender No for The Proposed Tangaza University College library so as to be received by **12.00 noon** on **24th August 2021** and deposited in the Tender box located at the reception & Addressed to,

The Chairperson,

Procurement Committee

Tangaza University College

P.O. Box 15055-00509 Nairobi.

[Tel: 0722 204 724/ 0714 610 777](tel:0722204724)

[Email. procurement@tangaza.ac.ke](mailto:procurement@tangaza.ac.ke)

Due to the Covid 19 regulations and protocols, the Prequalification documents will not be opened publicly. Prequalified contractors will thereafter be issued with tender documents.

1.1. Documents Comprising the Prequalification

No.	Item	Score
1.	Certificate of Registration (Mandatory)	
2.	Physical details of the firm/Location (Mandatory)	
3.	Ownership Structure (CR 12) (Mandatory)	
4.	Copy of PIN Certificate (Mandatory)	
5.	Valid Tax compliance certificate. (Mandatory)	
6.	Registration Category with NCA (Mandatory)	
7.	Details of ongoing projects	10
8.	Details of similar completed projects	20
9.	Staff composition and Curriculum vitae	10
10.	List of equipment whether owned or hired	15
11.	Audited Accounts for the last Three (3) years.	10
12.	Bank statements for the last 6 months.	20
13.	Litigation history	5
14.	Client References	5
15.	Any other relevant Registration /Licenses	5
16.	Prequalification payment receipt.	
	TOTAL	100

1.2. Number of Sets and Bid Format

The Contractor shall prepare one properly bound complete set of the Prequalification Bid.

1.3. Evaluation of Bids

Bids will be evaluated on the basis of best overall value to responsiveness taking into account the following evaluation factors: compliance with the required criteria as indicated in the RFP, business experience and demonstrated integrity, adequate equipment holding, timely delivery and past performance of similar services, references from previous clients and availability of the requested services.

Tangaza University College will conduct a preliminary evaluation for Mandatory Requirements to determine substantially responsive bids (those that include the documents listed in clause 1.1 above).

Tangaza University College will evaluate and compare the bids that have been determined to be substantially responsive in compliance to the Technical requirements set out in the RFP Document.

1.4. Bidders who score 70% and above will be considered successful

1.5. Successful Prequalification

Tangaza University College will issue the Tender Documents to the successful Contractors.

2. STANDARD FORMS

2.1. CONFIDENTIAL BUSINESS QUESTIONNAIRE

All Bidders are requested to give the particulars indicated in the questionnaire below.

1	Name of Company		
2	Address		
3	City/Town		
4	Telephone		
5	Fax		
6	Email		
7	Private or Public		
8	Number, Year and Place of Registration (enclose copy)		
8	Executive Management/ Board Members		
9	Nature of your business		
10	Banking Information	Name of Bank:	
		Address of Bank:	
11	Total number of employees		
12	Staff Qualifications		
	Name	Title	Qualifications
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		

13	List of Plant and Equipment		
	Type	Year of Manuf.	Model
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
14	Experience and reference list (please attach any documents related to activities for the last three years.		
	List of works for the last three years in chronological order (including present activities	Year	Client
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
15	Comments:		
	Name, Signature and Stamp		Date:

3.00 SWORN STATEMENT

Having studied the pre-qualification information for the above project we/I hereby state:

- a. The information furnished in our application is accurate to the best of our knowledge.

- b. That in case of being pre-qualified we acknowledge that this grants us the right to participate in due time in the submission of the tender on the basis of provisions in the tender documents to follow.

- c. We enclose all the required documents and information required for the prequalification evaluation.

Date:

Applicant's Name:

Represented by:

Signature: